Instruction Catalog
How to Use this Catalog

Welcome to the McKillop Library Instruction Catalog! This catalog has been designed to help you choose a model of library instruction and topics that meets your needs and those of your students. Topics are arranged by skill level and each includes a brief description. Your library liaison would be happy to discuss combining topics and customizing an instruction session for a particular assignment. In addition, librarians can create an online guide tailored specifically to a course or assignment. For examples of research guides created for other courses, please visit http://salve.libguides.com/.
Models of Library Instruction

We can cover topics listed in the catalog in many ways. Here are some options for integrating library support into your course.

**A one-time class visit:** Customized research instruction designed to meet the requirements of your research assignment. Research on student success shows that one-time visits work best when timed to the session when students are about to start research on a specific assignment.

**Drop-in sessions with individual student follow-up:** A librarian makes a quick visit to inform your class of research services available and to invite students to make an appointment for research assistance.

**Workshops:** When students are settled into their research topics, a librarian comes in to provide an introduction to research tools relevant to the subject matter, and circulates to answer individual questions as they work at their own pace.

**Embedded librarian:** A librarian provides targeted instruction one or more times throughout the class and develops a relationship with students over the semester. Faculty can refer students to the librarian for consultations throughout the research and writing process.
**Librarian online:** A librarian meets with students and then creates a research guide targeted to a class assignment or topic which can be embedded into the Canvas course shell. If desired, the librarian can be given permission to enter a discussion or bulletin board to answer research and related questions.

**Contact Us**
There are many ways you can schedule instruction sessions. If you wish to speak with a librarian to gather more information, you can contact your subject liaison (on the library website at [http://salve.libguides.com/liaisons](http://salve.libguides.com/liaisons)). You can also use our online request form to request a class [http://library.salve.edu/class-request.html](http://library.salve.edu/class-request.html).

**The Basics**

*These sessions are designed for the library beginner. They are appropriate for any introductory class.*

**LIB101: Navigating the Library**
This course provides a physical tour of the library and an overview of library services. Students will learn about the variety of materials available to them and where they are located. Students will learn how and where to get help, check out books, access reserves, print papers and buy coffee.

**LIB102: The Anti-Plagiarism Class**
Plagiarism is a term that college students hear over and over again, but do they really understand what it
is, how to avoid it and what its repercussions are? This course will clarify for students when and how to use a source appropriately. Students will learn what a citation is and how to read one. Topics covered include paraphrasing, quoting and summarizing.

**LIB103: Getting Started with Reference Materials**
Often the greatest struggle for students is choosing and fully forming a topic for a research paper or project. This course introduces students to using reference sources to explore and define a topic. As the topic develops, students will create a search strategy, refine the topic and select resources that support it.

**LIB104: Books and Beyond: Using the library catalog**
Locating a book sounds like an easy task, but using the library catalog and the Library of Congress Classification System can be barriers to students unfamiliar with academic libraries. This course will reveal the potential of the library catalog by demonstrating how to limit and expand searches, request books from other libraries and access ebooks and videos from the library catalog. Library of Congress call numbers will be demystified and students will learn to locate a book on the shelf.

**LIB105: All about Ebooks**
Learn to locate and access ebooks through the library catalog or directly through ebook collections. Students will learn the value of ebooks, which not only include full-text searches of tens of thousands of
titles at once, but also include the ability to find high-quality research at home in their pajamas.

**LIB106: Finding Articles: Database Searching 101**
Students will be introduced to information databases offered by the library and shown how to choose the right database for their information needs. In addition, students will identify the difference between scholarly and popular materials and learn to develop search strategies through selecting and combining keywords.

**LIB107: Citation Basics (MLA, APA or Turabian)**
Students will be introduced to the basics of the citation style required in your course, including in-text citations and how to cite books, articles and websites.

**Intermediate Skills**

*These sessions are appropriate for introductory to intermediate classes where students are required to research and write a short paper using a variety of references.*

**LIB201: Researching the Argumentative Essay**
When creating an argument around a controversial topic it is critical for students to understand the different viewpoints on the topic. This workshop addresses how to identify biased sources and how to select suitable keywords in order to find useful information. Students will also be shown overview resources which will help them make their own informed decisions on a debatable topic.
LIB202: Google Like a Ninja
Google is a powerful tool, but with great power comes great responsibility. In this class, students will learn how to refine their Google search by using Google’s advanced search tools to create effective searches so that they do not waste time sorting through 100,000 irrelevant results. Based on class needs, librarians can cover Google Search, Google Scholar, Google Books, and Google News.

LIB203: Scholarly vs. Popular Sources
This session demonstrates how to identify the material type that is appropriate for the type of research being conducted. Topics covered in this session include the idea of peer-reviewed refereed journals, the uses of and differences between scholarly and popular sources, and the uses of and differences between primary and secondary information.

LIB204: Getting the Most Out of Ebooks
Using both EBSCO and Ebrary ebooks, students will learn tools for conducting research with ebooks. Students will learn how to take notes, highlight, and create an online bookshelf. Additionally, students with mobile devices can learn to download ebooks.

LIB205: Strategies for Evaluating Information
This session will help students develop strategies to distinguish between vetted information sources and sources of dubious quality. Students will evaluate websites, social media and online news sources
based on authority, objectivity, quality, currency and relevance.

**LIB206: Advanced Database Searching**
The use of subject terminology, Boolean logic, truncation and the thesaurus function are introduced in this more advanced session on using information databases. The class can be tailored to specific databases appropriate for the subject of the class.

**LIB207: Identifying Primary Source Research Articles**
Students are often unclear about what is meant by a primary source research article; they assume that searches for peer-reviewed journal articles are the same as searches for primary source research articles. This session will help students clearly understand how to identify and dissect a primary source research article.

**LIB208: Conducting a Literature Review**
This session will provide students with the tools to collect and analyze the full body of scholarly literature on a single topic.

**LIB209: Managing Citations**
Once students understand the basics of citing sources, they are ready to learn about the electronic tools available to help them better manage their research. EasyBib and Refworks are two options the library offers, though other bibliographic citation managers can be covered based on instructor preference.
LIB210: Using Social Media Sources
Social media sources such as blogs, Facebook and Twitter can be fascinating sources of current primary source research materials. In this class students will learn how to locate and evaluate social media sources.

Discipline-Specific Research Skills
Instruction in discipline-specific research skills is available for all majors. Examples of selected specific topics are listed below. Librarians are glad to customize a class to meet the requirements of your assignment or a specific research topic.

Research in Administration of Justice
Library Liaison: John Lewis, lewisj@salve.edu
Depending on the needs of the course, topics may include:

- legal resources including use of the legal databases LEXIS/NEXIS, WESTLAW, and Hein Online;
- journal articles on ADJ topics in databases such as Sage Premier or EBSCO Academic Search Complete;
- the importance of law review articles and where to find them.

Research in Business
Library Liaison: John Lewis, lewisj@salve.edu
Depending on the requirements of the course, topics may include:
• Company information in databases including LEXIS/NEXIS and Hoover’s;
• Industry information in First Research;
• Economics in EconLit;
• Scholarly journal articles in EBSCO Business Source Premier;
• Trade publications in LEXIS/NEXIS;
• Polling data in the Polling the Nations database;
• Country information in the databases Going Global and Mango Languages.

Research in Education

*Library Liaison for Education: TBD*

Depending on the needs of the course, topics may include:

• Introductory tour of the Curriculum Resource Center
• Juvenile fiction and literature searches-tricks of the trade!
• General education research tools
• Journal articles on education topics in databases such as Education Full Text (EBSCOhost)
• Student Teacher Seminar- library updates and support for new teachers going out in the field
Research in Modern Languages
Library Liaison: Dawn Emsellem, dawn.emsellem@salve.edu
Depending on course assignments, topics may include:

- Other cultures through the library’s reference resources
- Other cultures using books and articles in databases such as EBSCO’s Academic Search Complete, JSTOR
- Other cultures through primary sources such as news, memoirs, and magazines
- Literary criticism and author biographies
- Foreign language news sources in Lexis-Nexis and Google News

Research in Political Science
Library Liaison: Dawn Emsellem, dawn.emsellem@salve.edu
Depending on course assignments, topics may include:

- Charting the progress of legislation through Congress
- Efficient use of online government resources
- Finding an overview of political topics using CQ Researcher
- Effective research using scholarly journal articles in EBSCO databases, Sage Journals Online, and Hein Online
- Finding primary resources in political science through the library’s catalogs, databases, and local archives
• Searching for news sources in Lexis Nexis, New York Times Historical Access, and Google News

Research in Psychology
Librarian Liaison: Lori Barile, Lori.Barile@salve.edu
Students can learn how to search relevant databases including PsycINFO in order to locate primary source research articles and scholarly articles on psychology topics.

Research in Religious and Theological Studies
Librarian Liaison: Joe Foley, foley@salve.edu
Students can learn research skills and terminology appropriate for the discipline, including how to research topics such as the seven deadly sins, Biblical commentary, Apocrypha, Satan, and interdisciplinary topics such as religious views on medical ethics or war. This instruction should be tailored to an assignment or to the topic of the course.

Research in the Sciences
Librarian Liaison: Olga Verbeek, verbeeko@salve.edu
Students can learn how to search relevant databases including SciFinder in order to locate primary source research articles and scholarly articles. Included is a review of the primary literature in the field.

Locating Images with ArtStor
Librarian Liaison: Ingrid Levin, ingrid.levin@salve.edu
Students can learn how to locate high quality images of art, architecture, crafts and textiles in this digital
image archive. Learn about ArtStor’s tools to view, present and manage images.

**Locating Literacy Criticism and Author Biographies**  
Library Liaison: Ingrid Levin, ingrid.levin@salve.edu  
Students can learn to find books and articles about authors and literary criticism, including how to search Literature Resource Center as well as other useful relevant databases and reference tools.

**Locating Research Articles in Scholarly Nursing Journals**  
Library Liaison: Ingrid Levin, ingrid.levin@salve.edu  
Students can learn to use relevant databases including CINAHL, Science Direct, and PubMed Central in order to find scholarly research articles on nursing and medical topics.

**Archives and Special Collections Research**  
University Archivist and Special Collections Librarian: Genna Duplisea, 401-341-2172 or genna.duplisea@salve.edu  

**Accessing Archival and Special Collections materials at Salve Regina or other institutions**  
Visiting an archives to use rare and unique materials is a different experience from visiting a library. Advanced preparation, communication, and appointments with archives staff are necessary. In this session, the archivist will explain how to approach and get the most out of a research visit to the archives.
Finding Primary Sources at Salve Regina or other institutions
In archives and repositories, primary sources are often described as collections rather than individual items, and are accessed differently than resources in a library catalog. Traditionally, archival collections are described in a finding aid. In this session, the archivist will explain how to read and get the most information out of a finding aid. Additionally, the archivist will demonstrate how to find primary sources in other repositories, including sharing the best ways to contact staff at other repositories to find out if they have the materials you seek.

Exploring Awesome Free Stuff on the Web: Archives and Digital Humanities
More and more galleries, libraries, archives, and museums are developing ways to present their collections online with added value of features like user-submitted metadata, image manipulation, and geotagging. Scholars outside these fields are also breaking ground in applying technology to traditional areas of study. This session will introduce students to some of the larger digital repositories as well as some interesting digital humanities projects that may inform or inspire their own research. Projects that can be covered include Digital Public Library of America, HistoryPin, and Maryland State Archives Slavery Name Database.

Other Skills for Lifelong Learners
Research skills are essential for life outside of college. Students will learn to navigate the complex
information ecosystem they will encounter outside of Salve and gain skills they need to be informed and responsible citizens.

**Medical Research for the Layperson**
Someone you love has just received a diagnosis you need to understand. How do you find accurate introductory information? How do you delve deeper and investigate potential treatments and options?

**Gathering Accurate Information in Crisis Situations**
How do you use social media sources effectively during a crisis? How can you develop an accurate picture of a developing situation using multiple web sources so you can make decisions?

**Personal Archiving**
How do you get your digital life in order? This workshop will cover tools and methods for organizing your digital media.

**Library Research after Salve**
How will you find reliable information after you’ve graduated and don’t have online access to McKillop Library? What happens when your boss asks you to solve a problem at work by reviewing the literature in your field? What if you’re interviewing for a job that has responsibilities outside of your experience and you need to get up to speed quickly? This workshop shows you the types of resources you can find after leaving Salve.
Library Liaisons

Barile, Lori  loribarile@salve.edu
Technology Services Librarian  341-2237
Holistic Studies, Theatre & Dance, Psychology, Rehabilitation Counseling

Butler, Kristin (Kiki)  kristin.butler@salve.edu
Special Programs Librarian  341-2957
Sociology & Anthropology, Social Work, Women & Gender Studies

Duplisea, Genna  genna.duplisea@salve.edu
Archivist & Special Collections Librarian  341-2172
Cultural & Historic Preservation, History, American Studies

Emsellem-Wichowski, Dawn  dawn.emsellem@salve.edu
Director of Library Services  341-2336
Global Studies, Modern and Classical Languages, Political Science, International Relations, Humanities

Foley, Gerald (Joe)  foleyg@salve.edu
Access Services Manager  341-2284
Cultural & Historic Preservation, Philosophy, Music, Religious & Theological Studies

Levin, Ingrid  ingrid.levin@salve.edu
Research & Instruction Librarian  341-2293
Art & Art History, English, Nursing

Lewis, John  lewisj@salve.edu
Collections Services Librarian  341-2687
Administration of Justice, Business Studies, Health Care Administration

Verbeek, Olga  verbeekoa@salve.edu
Associate Director, Information Systems & Collections Services  341-2281
Biology and Biomedical Sciences, Chemistry/Physics, Environmental Studies, Mathematical Sciences