



Office of Disability Services at the  
Academic Development Center  
Susan Pratt, Ph.D., Director  
(401) 341-3150

McKillop Library  
Kathleen Boyd, M.S., Director  
(401) 341-2374

## PROVISION OF DISABILITY SERVICES AND ACCOMMODATIONS TO LIBRARY PATRONS

Salve library staff is obligated to provide the following to students and/or patrons with disabilities (applies also to community members who use the library, since it is open to the general public):

- Access to the building. Staff may either hold the front door, or advise the patron to use rear automatic door entrance on the ground level and phone the front desk for elevator assistance.
- Access to library computers: includes use of screen magnifier option available in Microsoft Word (*All programs → Accessories → Accessibility → Magnifier*).
- Access to restroom (may request someone to open door). This does NOT include toileting or washing assistance while in the bathroom.
- Access to library materials and/or services (e.g. reference desk, front desk) either independently or with help of library staff.

Library staff is *not* obligated to provide, nor should they provide (per safety and liability)\*:

- Assistance with taking clothing off or on (staff may unzip a jacket, but not assist with nor move the patron's body)
- Assistance with toileting, washing
- Assistance with other personal care – hair, lotion, gloves, scarves, shoes, etc.

***A student or other patron in need of personal care assistance is responsible for securing their own personal care attendant. This attendant is trained in techniques that ordinary staff is not, that will ensure the student's/patron's health and safety.***

Agencies that can provide patrons with information about personal care attendants:

- Office of Rehabilitative Services (ORS) in Providence: 40 Fountain Street ~ Providence, RI 02903. (401) 421-7005. Web page: <http://www.ors.state.ri.us/>
- PARI Independent Living Center: 500 Prospect St., Pawtucket, Rhode Island 02860. (401) 725-1966. email: [info@pari-ilc.org](mailto:info@pari-ilc.org); web Page: [www.pari-ilc.org](http://www.pari-ilc.org)

***\*Other services provided a patron with a disability should be on par with what staff would normally offer any other non-disabled patron.***