Digital Commons @ Salve Regina Content Policy

Digital Commons @ Salve Regina is a repository providing organization, description, worldwide access, and long-term preservation for original works created by members of Salve Regina University.

Content types

The content accepted for deposit covers a broad spectrum of research, scholarship, campus publications and other original works produced by current or emeritus faculty, as well as current researchers, staff and students affiliated with Salve Regina University. Additionally, the repository hosts the community publication *Newport History* for the Newport Historical Society. Examples of possible content include, but are not limited to, articles, research papers, dissertations, theses, journals, essays, student projects and technical reports.

Student Submissions

McKillop Library welcomes student submissions. Undergraduate and Master's submissions must include a faculty recommendation.

Format

Digital Commons @ Salve Regina accepts work in digital formats. Some formats are preferred for their preservation potential. Library staff will work with content submitters to discuss and select the best formats for text or media.

Ownership and Rights

The author/owner of work deposited in the repository must be willing and able to grant the Library a non-exclusive right to retain, distribute and preserve works deposited. All of the materials, with the exception of *Newport History*, are licensed as <u>copyright with educational use permitted</u>. This allows anyone to download and alter work contained in the repository as long as it is properly attributed.

Removal from view

Documents <u>may be withdrawn from Digital Commons</u>, but the persistent URL and the citation will remain visible. Users following the persistent URL will see a message that the item was withdrawn. This is a technical feature of Digital Commons because material stored in the repository is meant to be permanently preserved.

Contact

Email digitalcommons@salve.edu to start a collection or to ask questions about your rights and the repository.

Artificial Intelligence

Submissions to Digital Commons @ Salve Regina must follow its artificial intelligence transparency policy, which requires that authors disclose whether artificial intelligence was used in the creation of their work, how it was used and how it appears in their submission. This appears in all item records submitted after July 2025, under the heading, "Use of AI Statement."

Drafted by Systems Librarian Edward Iglesias and Director of Library Services Dawn Emsellem 7/22/2025 with reference to policies of <u>Michigan Tech</u> and <u>University of Alabama Birmingham</u> and others. Minor revision by DE 10/21/2025.