

McKillop Library

GUEST POLICY

McKillop Library's mission is to support the Salve Regina University community in developing lifelong skills in critical thinking, research, and information literacy by providing distinctive collections, services, facilities, and programs. The library also welcomes the surrounding community to use its collections and facilities with some limits to ensure its ability to fully serve the university's students, faculty, and staff.

Affiliated Guests

The library welcomes current students, faculty, and staff of our HELIN and CRIARL partner libraries, Salve Regina Alumni, Circle of Scholars, Friends of the Library, Learning Unlimited, ACE Teachers, and Salve Employee Dependents. These patrons should show their current school or other ID and sign in at the circulation desk upon entrance. Patrons may check out McKillop Library's circulating collections and request to use a guest computer on the first floor. They may also use the library's online resources while in the library.

Unaffiliated Guests

Visitors who are not a member of the above groups are welcome to use the first floor, café side of McKillop Library until 6:00 pm and should sign-in at the circulation desk upon entrance. Unaffiliated guests are not able to check out books; however, they may request to use library materials while in the building and may request to be logged onto a first-floor guest computer.

Computer Use

Four iMac computers are available on McKillop Library's first floor for all students and guests to use. Guests are asked to limit computer use to one hour, so that all visitors have an opportunity, and we request that users refrain from viewing material that violates the University's acceptable use policy or that may make others uncomfortable. Headphones are required for all audio/visual material with sound.

The University's acceptable use policy states:

"Freedom of expression and an open environment within which to pursue scholarly inquiry and to share information are encouraged and supported at the University. While Salve Regina rejects censorship, behavior that constitutes misconduct will not be protected. Such behavior includes, but is not limited to use of, the University's information technology resources in connection with child pornography, harassment of any kind, copyright infringement, theft, unauthorized access and other violations of the law."

Full policy: <https://salve.edu/information-technology/policies>

Printing

Guest printing and copying services are not currently available.

Guest Behavior

We strive to make McKillop Library a safe, comfortable place. University security will be contacted in the case of inappropriate and/or disruptive behavior. Salve Regina University reserves the right to ask guests that violate this policy to leave the building and/or campus grounds.