

Annual Report

McKillop Library

July, 2012--June, 2013

Library Collections

- The library added 3,207 (including 432 gifts) print volumes and 913 DVD titles to its collection
- The library subscribed to the EBook Academic Collection from EBSCO—a collection of over 83,000 electronic books
- The following new online databases were added this year: *America: History & Life*, *Historical Abstracts*, *Hein Online*, *AtoZ Databases*, *Biography Collection Complete*, *Points of View*, *Novelist*, *Salem Health*, *Statistical Abstracts of the U.S.*, *Bartleby* and *JSTOR Arts & Sciences VIII and IX*
- The library received a donation of 100 English books on Japan from the Nippon Foundation
- A large number of art books were donated to the library by retired art Professor Judy Sughre
- The entire book collection on the west wing of the third floor was shifted to free up space for growth
- VHS tapes that cannot be replaced with purchased DVDs were converted to DVDs by the A/V department
- An agreement was signed with the Newport Historical Society for the digitization and hosting of its journal *Newport History* in the library's digital repository, Digital Commons @ Salve Regina <http://digitalcommons.salve.edu/>
- The Winslow papers were scanned and edited, and several historical documents from Special Collections were appraised and found to have significant value
- The library outsourced the digitization of approximately 50 archival university videos, including Commencement tapes and Atwood lectures, to prevent them from deterioration

Library Staffing

- Allen Antone retired from her position of Special Programs Librarian in September, 2012
- Lisa Kenyon was hired as Special Programs Librarian in February, 2013.
- Vanessa Dyer became the new Collection Services Specialist
- John Lewis became Collection Services Librarian
- Julie Swierczek was promoted to University Archivist and Special Collections Librarian
- Dawn Emsellem was promoted to the position of Outreach and Instruction Librarian
- A search for a new library position, Associate Director for Public Services, was cancelled after the Search Committee had met several times--resulting in a net reduction of 1 FTE library staff.

Library Services

- The Embedded Librarian program was piloted by Dawn Emsellem working with the EAP Program
- Joe Foley offered his services as Personal Librarian to members of the CHP Club

- The Library Lessons series for continuing education and graduate students were offered at both the Newport and Warwick campuses—the contents of RefWorks and APA workshops were made available online
- The “Librarians at Lunch” program was offered on Thursdays in the Jazzman café
- Meetings took place between library staff, student club presidents and RAs for the first time
- The library publishes two blogs on the Salve blog network: <http://library.salvereginablogs.com/> and <http://archives.salvereginablogs.com/> and maintains two Facebook pages: <https://www.facebook.com/srulibrary> and <https://www.facebook.com/SRUArchives>
- Donations to Archives were solicited via *Report from Newport*; a scanning station was set up during reunion weekend to scan alumni photos and documents
- Study room 204 was upgraded into a collaborative technology space with the addition of a wall-mounted 60” TV with connections for multiple devices
- The Archives established and manages a campus-wide ink cartridge and battery recycling program
- The library purchased sewing machines with a Salve Mission Integration grant and made them available for checkout at the main desk
- Five iPod Touches were purchased and made available for checkout
- Two rolling whiteboards were purchased for students to use in the open areas of the library
- Julie Swierczek met with doctoral students to explain the dissertation deposit process and is available to assist them throughout the process
- The library contributed to two university accreditation reviews: a NEASC review of the new Warwick programs, and a nursing reaccreditation visit
- Sunday library hours were extended beginning in January—Sunday hours are now 10AM-1AM.

Improvements to Processes, Procedures or Programs

- Responsibility for the PhD dissertation deposit process was moved from Graduate Studies to the University Archives; all dissertations are now deposited electronically
- Print volumes of Salve Regina dissertations were moved to the main floor to improve access
- An “in-place weeding” process was implemented that allows books to stay on the shelf until ready for withdrawal
- The library migrated from Millennium to the Sierra platform to conform with HELIN upgrades
- The library transitioned from AACR2 to RDA cataloging
- All major subsections of the library website were redesigned in the style of the university’s main site
- An online repository for library statistics was created: <http://library.salve.edu/staff/statistics.html>
- The library continued to assess its services
 - 506 students completed an online library satisfaction survey in April
 - all faculty who requested library instruction this year were surveyed to assess the effectiveness of library instruction
 - librarians implemented a self-assessment process to improve information literacy instruction
 - the annual library “snapshot” survey was completed in April

- 3 librarians met with SGA in March to discuss library services
- A low-use Ricoh printer from the UCL area was moved to the main floor of the library to accommodate heavy printing
- Technical Services increased the number of items received using “shelf-ready” processing
- An audio setup was added to the Munroe Room; it includes lines for playing audio from equipment or recording audio during a presentation, as well as a wireless lapel microphone and a speaker system
- The library partnered with IT to create a library account for WebEx, a web-based virtual conferencing tool
- Use of the Ariel service for interlibrary loan was discontinued and replaced by OCLC Article Exchange. The library also started using OCLC’s fee management system for invoicing.

Library Programs, Workshops and Exhibits

- The library partnered with Student Activities to host a Trivia Night in the Library in September
- The library presented a “Library in a Nutshell” program to members of IT in January
- A Faculty Luncheon was held in March for faculty and library liaisons
- The library hosted its first Staff Luncheon in June to highlight library resources available to university staff.
- Library programs to highlight scholarship and creative endeavors continued this year:
 - *Old & Rare: Reflections on Book Collecting*. Presented by Dr. Oren Davis in September
 - *Conversas in Diaspora*. Presented by Emily Colbert Cairns in April
 - *McKillop Library Poetry Gathering*. Organized by Lisa Kenyon in April, in partnership with Madeleine Esch
 - *Flash-Lit Kick-off Party*—partnered with English Communications Program in April
- The library offered “Tech Tuesdays”(formerly “Web Wednesdays”), a series of six technology workshops in the Spring
- The library worked with other areas of the university on the following:
 - *Omani Art Exhibit featuring Madny Al Bakry*—cosponsored with departments of Art and Religious Studies
 - Showing of the film *YERT- Your Environmental Road Trip* on Earth Day in partnership with GreenSalve
 - Hosted the *Capture It!* photo display contest (sponsored by the Office of International Programs) and the annual *Faces of Mercy* contest (sponsored by the Office of Mission Integration in the library)
- The annual conference of the Rhode Island Library Association was held at Salve Regina in June.

Professional Development and Contributions

- The annual library retreat was held in June—Sami Nassim, Director of Multicultural Programs, conducted a Diversity Workshop for library staff
- Christine Bagley was voted Salve Regina’s Work-Study Supervisor of the Year
- Lori Barile was appointed library liaison to the new Center for Adult Education in Warwick—a library webpage was created for students at this site: <http://library.salve.edu/cae/>
- Lori Barile presented a program at a NERCOMP workshop on the “Collaborative Campus” in May

- Kathy Boyd was appointed to a university Copyright Committee
- Kathy Boyd and Lori Barile were members of the Multimedia Task Force chaired by Dr. Harrington-Lueker
- Library staff presented two workshops at the annual faculty May workshop:
 - Dawn Emsellem presented “The Embedded Librarian”
 - Ingrid Levin and Olga Verbeek presented “ Online Citation Tools”
- Lori Barile and Olga Verbeek assisted the Center for Teaching and Learning with Blackboard and Canvas training
- Ingrid Levin authored a blog on reference librarianship <http://mindsinquiring.blogspot.com>
- John Lewis co-authored the following: Nicholas, A. J. & Lewis, J.K. (2013). The Net Generation and e-textbooks. In K. Beycioglu (Ed.), *Ethical technology use, policy, and reactions in educational settings* (pp. 153-161). Hershey, PA: IGI Global.
- John Lewis co-presented *E-textbook Use by Faculty & Students in a Small Liberal Arts University* at Campus Technology Summer Conference, Boston, MA Summer 2012
- Julie Swierczek attended the Western Archives Institute at Cal Poly Pomona, with a scholarship from the Society of California Archivists
- Julie Swierczek served as chair of the HELIN Archives and Special Collections Affinity Group
- Olga Verbeek taught a graduate level LIS course at URI: *Information Architecture and Web Development*

VIII. Highlights of Annual Statistics 2012-13

Holdings:

Print volumes	155,543
E-Book titles	213,952
Journal titles (print/electronic)	60,750
Electronic databases (paid)	68
DVD titles	5,546
Online streaming videos	7,100
Online music disks	86,751
Online images	1,800,000

Use of Library Materials:

Circulation of library materials to Salve users	19,680
McKillop Library items borrowed by HELIN (incl.Brown)	4,655
HELIN items borrowed by Salve Regina	3,917
McKillop items borrowed by non-HELIN libraries	605
Items borrowed by Salve users from non-HELIN libraries	905
Electronic reserves accessed	24,287
Total electronic database searches	1,057,586

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