

MCKILLOP'S YEAR

2023-2024



A SELECTION OF OUR ACCOMPLISHMENTS

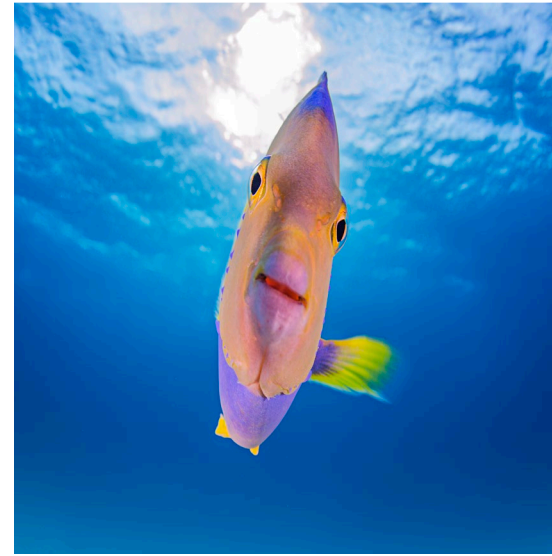
COLLECTIONS, ACQUISITIONS, AND CATALOGING

- Completed weeding of the entire collection deaccessioning, disassembling and recycling, and mailing to Better World Books. 2406 items removed from catalog.
- As a result of shelf reading, ordered and cataloged selected replacements.
- Persevered through two terrible floods. ☹ Discarded 563 damaged books, created spreadsheets of all discarded books, researched pricing, determined which to order, ordered, and cataloged replacement books.
- Improved the accuracy of the library catalog by reviewing and searching for missing books. Completed inventories of sections including Blumen, oversize, reference, and browsing books. Compiled multiple lists of records to be removed from the catalog, and removed them from catalog.
- Updated gift/donation policy
- Updated collection development policy and received approval from provost, vice-provost of graduate studies, and dean of undergraduate studies.
- Completed DVD reboxing and recataloging project, recasing into 173 DVD multisets. This saved significant space and allowed us to change our collection policy to continue to purchase award-winners and significant releases.
- Extensive collection development across all disciplines, Mercy Critical Concerns, Choice Outstanding Academic Titles, and books pertinent to campus events and speakers.
- Provide rapid (usually with 2 days) turnaround on faculty requests
- Displays: New Releases (updated often), AI, hip hop, banned books (Main Collection and Archives book displays), staff picks, Black History Month, Black theater, Choice Outstanding Academic titles, Afrofuturism, Joshua Bennett talk, Mercy Critical Concern of Immigration, international literature, Summer Reading, biographies
- CRC Displays: Cozy winter books, Snow books, Fall/Thanksgiving, Winter, Holiday, Black History Month, Valentine's Day, Earth Week,
- Negotiated and signed contract for Proquest Academic One!



COLLECTIONS, ACQUISITIONS, AND CATALOGING

- Kept close track of all invoices to ensure payment and avoid interruption of services (often catching invoices that were had slipped through the cracks at one stage of the approvals process)
- Tested all journal and database access off-campus to proactively catch and resolve access problems (this is a shift from reactive policy before Ingrid took over, where we waited for patron reports of access problems)
- Negotiated with all vendors who had 5% or more subscription increases and shared information with Provost and business office. This is a key reason they have faith in our stewardship of university resources and cover subscription increases, thereby allowing us to use funds from cancellations to purchase new resources instead of having to cancel or take from the book fund to cover increases, as in the past.
- Reviewed bookstore listings for all classes, Syllabi for HUM, INR, ENG, HIS, to ensure access and purchased books for those we don't have. This was key toward fulfilling our mission to support the curriculum.
- Analyzed and maintained spreadsheets of data: collection numbers, journal turnaways, journal usage and cost-per-use, database usage and cost-per-use, cost of Get-it-now versus subscription cost, DDA and EBA accounts,
- Monitored collection funds to guard against overspending and ensure constant spending each month.
- Completed IPEDS survey- key university data collection survey
- Provided original cataloging and enhanced descriptive content in bibliographic records for better discovery, including for 30 Salve dissertations which are now fully cataloged in OCLC's international database of works.



CIRCULATION AND SPACES

- Continued offering uninterrupted, excellent service throughout moving out, moving in, opening, and adapting to the newly renovated space and new neighbors!
- Updated signage throughout the library, informing and helping patrons navigate the new spaces and locations: new range markers including LC subjects, directional signs to library staff offices, policy signs, hours, also beautiful signage and social media art for every event.
- Shifted half of the main collection
- Began shelf reading collection and identified missing books, looked for and reshelved missing books (circulation and collections collaboration)
- Persevered through two terrible floods. ☹️
- Interviewed, hired, and trained massive new crop of student workers after graduation of a record number of seniors.
- Updated catalog to better inform patrons of how to access non-circulating items in the archives and special collections.
- Worked with HELIN schools to reconfigure their hold pickup locations to show McKillop Library as the default pickup location for Salve patrons (improving patron interface and service)
- Documented an infuriatingly high number of problems with new doors opening and closing on time.



CIRCULATION AND SPACES

- Documented, reported, and followed up on scores of outstanding details on all floors from the renovation and floods.
- Updated emergency manual, food, guest policies; Employee Training Checklist for Emergencies
- Collections and circulation collaboration: Created new graphic novel location to increase discovery and circulation (idea from visit to Holy Cross about increasing use of collections)
- Created new mindfulness space on the third floor (idea from visit to WPI and from Rose Albert)
- With Edward's help, Beth learned how to update rotating images on homepage, took over populating Libcal's library hours and spaces
- 2 rotations of different faculty publication displays
- Adam and Beth provided extensive comments on WMS Community about aspects of the new WMS Circulation user interface which are poorly designed or not functioning properly



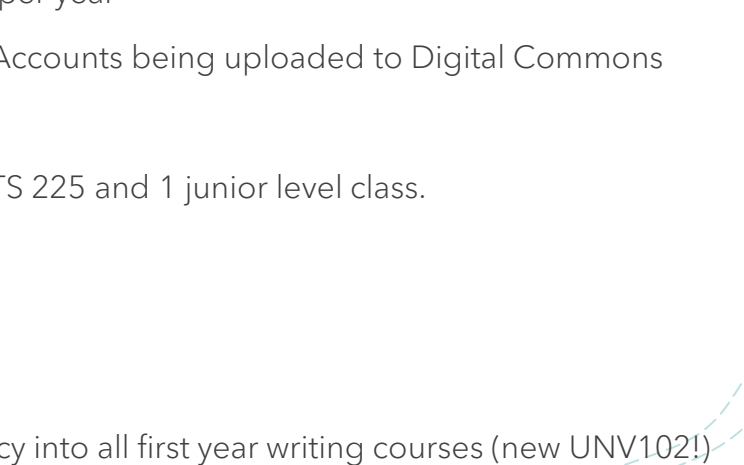


ARCHIVES AND SPECIAL COLLECTIONS

- Taught 12 classes related to primary source research to art and history departments!
- Planned and executed the first Rare Books Salon in the spring, planned for Fall '24 and Spring '25 Salons
- Digitized (with drone photography experiment!) described, and uploaded new public collection, [Rose Island Lighthouse & Fort Hamilton Plans and Charts collection](#), which contributed to Salve's partnership with the Rose Island Lighthouse Foundation and Fort Hamilton Trust.
- Created agreements and processes for record transfer between the Pell Center, the Department of Business and Economics, and. This contributes to a key part of the mission to preserve institutional history.
- Displays: Banned books, SGA history
- Significant research support of Dr. John Quinn for his book on the history of Salve Regina University. This is another example of library support of a mission critical project documenting institutional history.
- Form updates: records transfer form,
- Instituted Instagram #FromTheArchivesFriday
- Got boxes of non-Salve Pell materials moved from archives to Pell Center.
- Migrated JSTOR Forum to JSTOR.
- Migrated Archives content to OneDrive from Library Drive, organized content naming conventions and organization to conform with physical shelving.
- Purchased and provided access to photography equipment, document camera.
- Reorganized archives space, especially workroom.



RESEARCH AND INSTRUCTION

- 175 Instruction sessions this AY!
 - Supported Pathways program, helping the students learn how to do college-level research and including the library in a key university initiative.
 - Continued to coordinate with Writing Center Director Mark Keitges.
 - Outreach to all new grad students, liaison reaches out to each student by email
 - Offering 6-8 Zoom research orientations for grad students per year
 - Extensive copyright support for Narragansett Bay Species Accounts being uploaded to Digital Commons
 - Rave reviews for work with the education department
 - Finally broke into RTS department, taught 10 sections of RTS 225 and 1 junior level class.
 - Co-planned the AI Petting Zoo with the Pell Center
 - Created research tutorials for students studying abroad
 - Onboarding and instruction training with Olivia
 - Coordinating with Erin Harte to integrate information literacy into all first year writing courses (new UNV102!)
- 



SYSTEMS AND TECHNOLOGY

- Updated website design to comply with new Salve branding also updated databases and other vendor web presences with new logo.
- Requested Digital Commons site rebrand to comply with new Salve branding
- Began creating data dashboards for the library, contributing to library's initiative to share data about library's work to demonstrate value to the university community.
- Set up test server to try out different tools
- Migrated website to new server with updated security
- In consultation with faculty, created new collections in Digital Commons: Pell Center, Salve Regina Architecture,
- Re-opened collaborative relationship with Newport Historical Society, and will redesign their *Journal of Newport History* when they are ready. Also convened a meeting a faculty and NHS to share what they're looking for from interns or volunteers.
- Created a Digital Scholarship webpage to highlight DS projects
- Reorganized Digital Commons into a more coherent structure (all Archives/Special Collections together, all Salve publications together)
- Researched and taught art class about *Disquisitionum magicarum libri sex*
- Worked with OCLC to create new location, Archives and Special Collections, and created search box so that these items can be searched separately, working toward fulfilling goal to surface archival collections.
- Learned Bootstrap 5 to update Databases A-Z page in accordance with Springshare upgrade and turnover in June.
- Created new policy for student work being uploaded to Digital Commons

SPECIAL PROGRAMS

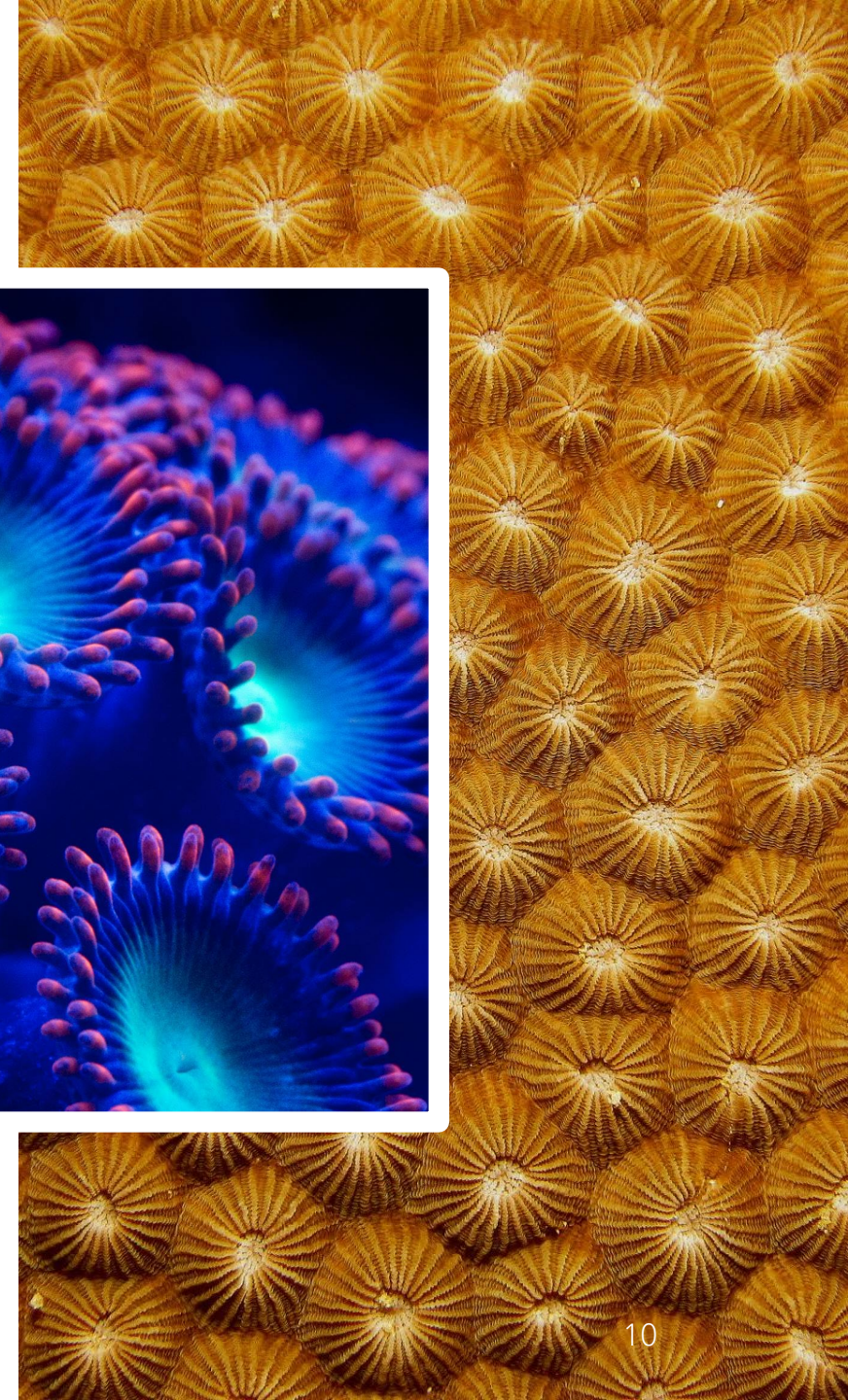
Library hosted 9 fall events

- 3 faculty lectures: Gabriella Papale, Ilana Haliwa, and Tara Brooke Watkins
- 2 IRCs: October Banned Books, November Native Political Philosophies
- 4 Banned Books Week events: devised play by the theater department, a panel of Salve alum educators talking about the impact of censorship on their work, & 2 student presentation panels.

Library hosted 11 spring events

- 4 IRCs: Coretta Scott King, Afrofuturism, Witchcraft, Solito
- First Gen Speed Dating (in collaboration with Grace Darko)
- Rare Book Salon: Susannah Strong, Ernie Jolicoeur, Anthony Mangieri, Edward, and Liza.
- Participated in Earth Week planning, hosted plant-a-seed
- Local author event: Jerrell Grimes
- 3 Faculty Lectures: Louise Sullivan, Mercy Collaborative on Women, and Peter Colosi
- ART300 student exhibition opening
- Also May Faculty Development Workshops!

Each of these events requires creation of a libcal event, food order, event setup and breakdown, PR for paper and electronic signage, social media posts, University PR, which is completed by Beth and Olivia.





SELECTED PROFESSIONAL DEVELOPMENT



- Adam completed the Leading with Mercy program after attending monthly workshops, HELIN Task Force to investigate solutions to delayed interstate delivery
- Liza co-chair of HELIN DCAG, member of PVD Special Collections & Archives Instruction Group
- Liza multiple webinars and sessions on primary source instruction and digital humanities
- Lisa and Dawn completed the Intercultural Development Inventory Program advanced cohort
- Lisa is a Rhode Island Library Association executive board member, member of RIAG, the Graduate Academic Integrity Committee, and participated in RILA initiatives such as the Civic Lit Project, Library Advocacy Day
- Lisa completed webinars Partnerships between K-12 & Academic Librarians, Celebrating 50 Years of Information Literacy: A Panel Discussion
- Regina is a Staff Advisory Council secretary, webinars: ACRL: Teaching Material, Visual, and Political Literacy,
- Dawn is a board member on the RI Center for the book, secretary of HELIN, member of Cornucopia of RI. Also serves on the Faculty Scholarship Sharing Committee and the undergraduate Academic Integrity Committee.
- Edward is a member of the HELIN Conference committee, completed training in Bootstrap 5 programming.
- Liza visits to Mystic Seaport Museum, RWU
- Ingrid reviewed WMS Discovery release notes, notified team of relevant changes
- Ingrid attended JSTOR (2), EBSCO(1), and OCLC (5) webinars
- Olivia presented at RILA conference on supporting first generation students
- Olivia took Library Juice Academy course on Business Reference, Statista webinars

ALSO

Supported accreditation process in Nursing and Counseling

Instituted library exhibition committee with art department to select a theme and coordinate an annual show of student art in the library

Active Shooter training

Successful release and analysis of library's annual survey, shared with President, provost, deans; presented to Graduate Program Directors, SGA, Nursing faculty



2024-2025 SELECTED LIBRARY GOALS

Information literacy:

- First year seminars: Collaborate with Executive Director of Student Academic Success Services and Writing Center Coordinator to integrate information literacy learning outcomes into all first year seminars, ensuring that all Salve students are introduced to and practice selected core information literacy skills
- Proquest One Academic updated EBSCO interface: Create learning objects and workshops to educate the students and faculty about information literacy, library services, and research potential of new databases.
- Rogers High School Pathways students: Support all student cohorts with information literacy instruction and book club

Collections

- Develop print collections to support curriculum in areas that were heavily weeded or water damaged
- Continue collection maintenance projects to improve organization and cleanliness of collection, accuracy in the catalog, and discoverability of collections
- Test and maintain library e-resources to ensure uninterrupted access for Salve community
- Carefully monitor materials budget to ensure accurate, timely payment and continued access to library resources.
- In coordination with library team, plan and mount displays of library material to highlight collection and encourage circulation

Circulation

- Investigate possibility of controlled digital lending if purchase of book scanner is possible
- Plan and execute library special programs logistics and publicity in coordination with special programs librarian
- Design and mount faculty publication displays to highlight research by Salve faculty
- Train student workers to provide exemplary desk service and support collection maintenance projects
- Coordinate and execute collection maintenance projects in coordination with the collection services department

University Archives and Special Collections

- To fulfill the University Archives' mandate to preserve University history, continue to solidify workflows and connections with departments across campus for regular records transfer.
- Continue to highlight materials in University Special Collections and the value of primary source research to all disciplines with the Rare Book Salon
- Highlight research and creative products that come out of Rare Book Salon with digital collections and exhibits

Library Data and Systems

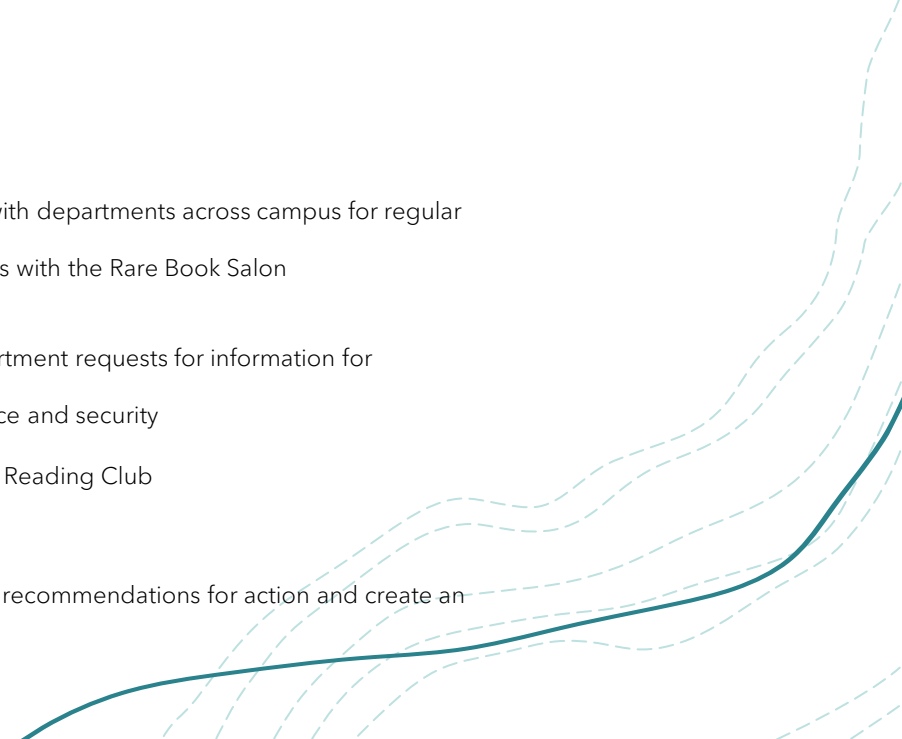
- Launch Library Data Dashboards to communicate library data to campus community, track data trends, respond to department requests for information for accreditors
- Continue to consolidate and migrate library webpages to Springshare CMS for improved usability and easier maintenance and security

Special Programs

- Continue to showcase research and support scholarly and civic conversations with the faculty lecture series and Inclusive Reading Club
- Co-lead the campus All-In Democracy Challenge with civic and misinformation education and voter registration events
- In collaboration with campus partners, create programming for first generation students

AI literacy and ethics

- With the office of graduate studies conduct survey of artificial intelligence literacy on campus, analyze results, determine recommendations for action and create an AI working group/center for excellence





McKillop Library

By the Numbers
2023-2024

COLLECTION



723,924
E-Books

134,528
Print Volumes



1,414
Added Items



2,406
Discarded Items

80,874
Electronic Journals

649
Print Journals



186
Academic Research
Databases

CIRCULATION

16,225

Total Salve Item Circulation
Check-Outs, Returns, Renewals

7,298

Total Salve Item Check-Out

474

HELIN Items Checked
Out by Salve Patrons

347

Salve Items Checked
Out by HELIN Patrons



103

Hours Open Each Week



32

Events Hosted

LIBRARY USE

54

Average Occupancy

240

Highest Occupancy
December 11, 8-9pm



REFERENCE & INSTRUCTION



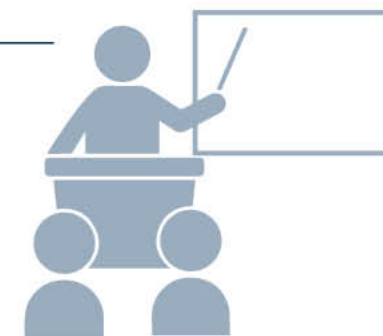
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Reference
Consultations

McKillop Library's mission is to support the Salve Regina University community in developing lifelong skills in critical thinking, research, and information literacy, by providing distinctive collections, services, facilities, and programs.

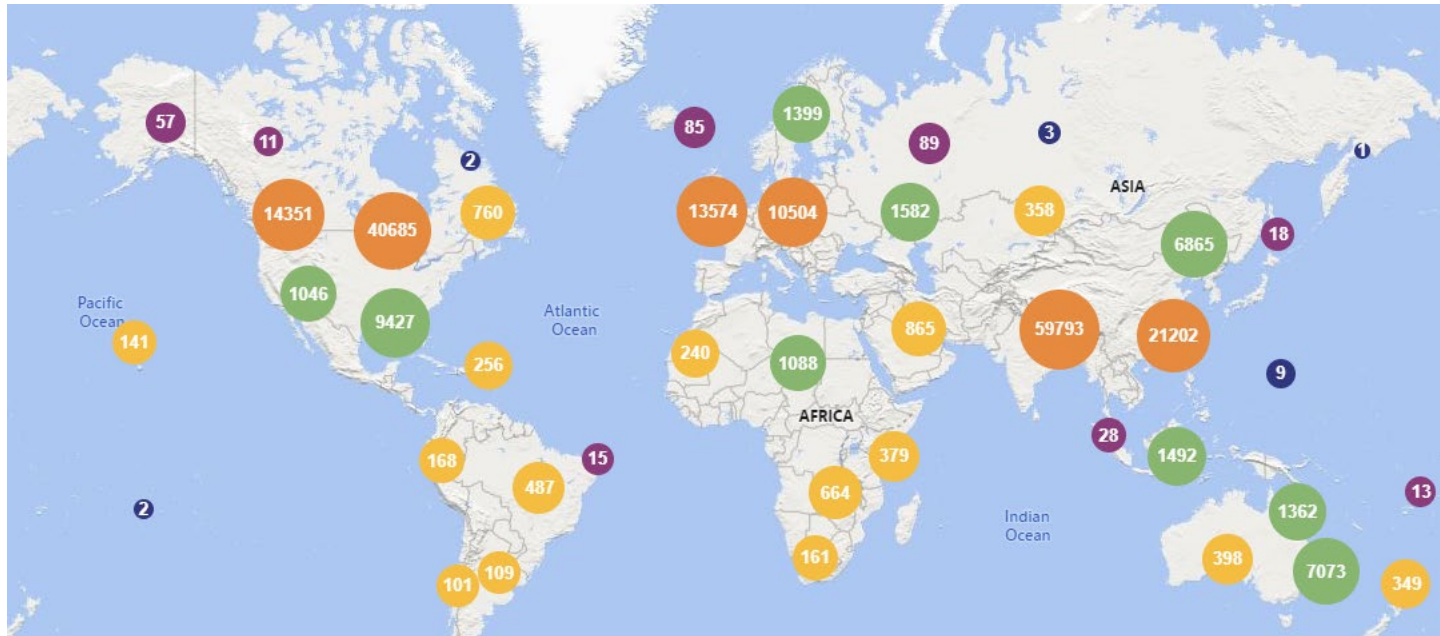
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Research
Instruction
Sessions





Salve Regina University's [Digital Commons Repository](#): Global Reach in downloads



- Number of downloads of Salve researcher works, July 1, 2023- June 30, 2024: **199,163**
- Total number of works by Salve researchers held in Digital Commons: **7,194**
- Number of new works uploaded July 1, 2023-June 30, 2024: **73**